

Official Minutes
McKENZIE HISTORIC ZONING COMMISSION
November 8th, 2012 MEETING MINUTES
McKenzie City Hall @ 3:30 PM

I. Call to Order/Establishment of a Quorum

Meeting called to order by Lisa Norris & Renee Tavares and a quorum was established.

All members of the Historic Preservation Commission were present.

Members of the Historic Preservation Commission are: Chairperson Charles Pruneau, Vice-Chairperson Lisa Norris, Secretary Susan Bradberry, Nola A. Hobbs, Virginia M. (Gena) Manner.

II. Approval of September 13, 2012 Minutes.

Motion to approve minutes made by Lisa Norris, second by Gena Manner.

One correction was made on page 2 section D as to the name of Sara Evans, should be Sarah Edwards. Motion passed.

III. Old Business

- A. Oath of Office: Charles Pruneau administered by Renee Tavares.

IV. New Business

- A. Submittal of Final Design Review of Design Guidelines by A2H.

Discussion: Guidelines were not available at meeting time. A2H has been slow to comply. Therefore this issue will have to be tabled. Deadline is November 30, 2012. A called meeting was set for Monday, November 26, 2012 @ 3:30. Mayor suggested an earlier date of November 20 @ 3:30 p.m.

- B. Possible changes of Bi-Laws

There may be two (2) new members added to Commission. A time change was suggested from 3:30 to 4:30. These changes will be discussed in December with January 1, 2013 as start date.

V. Other Business

- A. Any other properly presented business

Renee explained the flow of the Historic Zoning Commission meetings. Under the CLG Status, we will be following a court type setting. There will be a set docket instead of an agenda. When someone applies for changes to their property residing in the Historic District, it will be requested at City Hall with all required information provided and then to the Historic Commission under new business for a docket number to be set. They will represent themselves to the commission.

The commission will rule on their request. If they do not agree with the motion, they will then go automatically into the court system, not to City Council.

VII. Adjournment

Motion to adjourn by Gena Manner, second by Susan Bradberry. Motion passed.

Time adjourned: 4:01 p.m